

**MINUTES OF THE  
GEORGIA COMPOSITE BOARD OF PROFESSIONAL  
COUNSELORS, SOCIAL WORKERS AND MARRIAGE AND  
FAMILY THERAPISTS  
Teleconference Call  
JUNE 27, 2008**

The Georgia Composite Board of Professional Counselors, Social Workers and Marriage and Family Therapists met on Friday, June 27, 2008, via teleconference at 237 Coliseum Drive, Macon, Georgia with the following members present via telephone:

**MEMBERS PRESENT**

Janet H. Lenard, CSW, Vice-Chair  
Jan Ligon, CSW  
Patricia Harwell, MFT  
William G. Quarterman, LPC  
Gene T. Schrader, MFT  
William Carlos Jackson, MFT

**MEMBERS ABSENT**

Eric Groh, LPC, Chair  
Helen W. Coale, CSW  
Javel Jackson, LPC

**STAFF PRESENT**

Kathleen O'Neal, Director of Administrative Procedure  
Meredith Kendall, Staff Attorney  
Beverly Cobb, Applications Specialist  
Dena Kirkman, Administrative Assistant  
Carol White, Board Secretary  
Tricia Downing, Assistant Attorney General

The meeting was call to order at 10:35 A.M.

**EXECUTIVE SESSION**

**At 10:40 a.m. motion W. Jackson, seconded Harwell, and the Board voted to enter into Executive Session in accordance with O.C.G.A. 43-1-2-(k) and 43-1-19(h) to deliberate on applications and enforcement matters and to receive information on applications and investigative reports. Voting in favor of the motion were those present who included Board members Ligon, Schrader, Lenard and Quarterman. The Board concluded Executive Session in order to vote on these matters and to continue with the public session.**

## **OPEN SESSION**

Motion Jackson, seconded Harwell and motion carried to release request of records.

Motion Harwell, seconded Ligon and motion carried to accept Voluntary Surrender of Licensure by Tim Alfrey and upon receipt to give Kathleen O'Neal, Director of Administrative Procedure, express permission to sign.

## **ADJOURNMENT**

Motion Ligon, seconded Schrader, and motion carried, to adjourn the meeting at 11:08 a.m.

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Janet H. Lenard, CSW, Vice Chair  
GEORGIA COMPOSITE BOARD OF  
PROFESSIONAL COUNSELORS,  
SOCIAL WORKERS, AND MARRIAGE  
AND FAMILY THERAPISTS

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Kathleen O'Neal, Director of Administrative Procedure  
PROFESSIONAL LICENSING BOARDS DIVISION

Minutes approved September 12, 2008.

Recorded and prepared by Carol White, Board Secretary, Dena Kirkman, Administrative Assistant, and Beverly Cobb, Applications Specialist.

Edited by Kathleen O'Neal, Director of Administrative Procedure.